



Town Council
Town of Millsboro

322 Wilson Highway
Millsboro, Delaware 19966
(302) 934-8171
(302) 934-7682 (Fax)
town@millsboro.org

Mayor Faye Lingo
Vice Mayor John Thoroughgood
President Pro Tem Brad Cordrey
Secretary Jim Kells
Treasurer Larry Gum
Councilman Ron O'Neal
Councilwoman Kimberley Kaan

Jamie Burk, Town Manager

A G E N D A

Town Council
Regular Meeting
December 5, 2022
7:00 p.m.

Millsboro Town Center
322 Wilson Highway

NOTE: There may be a vote and Council action taken on each and every agenda item set forth herein.

Call to order

Pledge of allegiance

New employee introduction

Public comment (2 minutes limited to agenda items)

Public hearing:

RESOLUTION PROPOSING TO ANNEX CERTAIN TERRITORY, CONTIGUOUS TO THE PRESENT LIMITS OF THE TOWN OF MILLSBORO, ONE PARCEL THEREOF OWNED BY DANA S. PARASRAM AND DHARAMDAI PARASRAM, IDENTIFIED AS SUSSEX COUNTY TAX MAP AND PARCEL NO. 133-20.00-44.06, CONTAINING 33,000 SQUARE FEET, MORE OR LESS;

AND

PROPOSING TO AMEND THE ZONING MAP AND ZONING ORDINANCE OF THE TOWN OF MILLSBORO TO INCLUDE SAID TERRITORY IN THE MEDIUM-DENSITY RESIDENTIAL (MR) DISTRICT;

AND

ESTABLISHING THAT A PUBLIC HEARING BE HELD ON SAID ZONING AMENDMENT ON THE 5TH DAY OF DECEMBER, 2022, AT 7:00 O'CLOCK IN THE EVENING, PREVAILING TIME, AT THE MILLSBORO TOWN CENTER, 322 WILSON HIGHWAY, MILLSBORO, DELAWARE.

Secretary's report
Minutes

Treasurer's report
Bank balances
Invoices

Millsboro Fire Company update

Millsboro Art League update

Police Department's report
Departmental policy changes
(3) – Job descriptions
(14) – Patrol procedures

Water and sewer
Olney Way water plant field change directives (Kruger)

IRSD Ingram Pond irrigation agreement (Kruger)

Century Engineering force main extension agreement amendment #3 (Kruger)

Mayor's report
Villages of Millwood - Approval of developer's proposal, and the necessary documents therefore, to de-annex existing phases 7 through 14 from project and to immediately re-annex said existing phases back into project with a new condominium regime, all subject to the master association for Villages of Millwood.

Quit claim request – Barker Alley (Niblett)

Conditional use renewal – 332 Main Street

Annexation request – Parasram

On call policy – Public Works (Burk)

Merry Millsboro Holiday Market and Christmas Parade recap – (Burk)

Recess

Executive session—

real estate lease update

CPCN application

Call to order

Business conducted in executive session

Adjournment

NOTE: (1) This agenda is subject to change. Such changes may include the addition of items that arise at the time of the meeting and/or the deletion of items. In the case of additions related to items that arise prior to the meeting, the change will be posted with as much notice as practicable under the circumstances—but in no case will the notification be provided less than 6 hours prior to the meeting start time—and the associated item will be (a) of an emergency nature and/or (b) unable to reasonably be deferred for handling at a future meeting. (2) One or more of the items listed may not be considered in sequence.