

HOMEOWNER**COMMERCIAL VEHICLE REGISTRATION**

NAME _____

ADDRESS _____

PHONE _____ EMAIL _____

COMMERCIAL NAME ON VEHICLE _____

TYPE/DESCRIPTION _____

LICENSE # _____ PLEASE ATTACH A PHOTO OF THE VEHICLE

Permit Approved/Denied _____ Sticker Issued _____

Fee: \$25.00 Paid _____

Notes: _____



**PLEASE COMPLETE THE FOLLOWING REQUIRED INFORMATION SHEET,
QUESTIONNAIRE, AND CART AGREEMENT AND RETURN THEM TO THE GOLF SHOP**

BENEFITTED MEMBER INFORMATION SHEET & QUESTIONNAIRE

Owner's Title: _____ Name: _____ Birthday: _____

Day Phone (required): _____ Mobile Phone: _____

E-Mail (required): _____

Co-owner's Title: _____ Name: _____ Birthday: _____

Day Phone (required): _____ Mobile Phone: _____

E-Mail (required): _____

Anniversary: _____

Children under 21 living with you: _____ Birthday: _____

_____ Birthday: _____

_____ Birthday: _____

Closing Date: _____

Plantation Lakes Address: _____

Do you live at Plantation Lakes full-time? Yes No

If no, enter alternative address: _____

Phone at Alternate Address: _____

I prefer that my mail is sent to my: Plantation Lakes Address Alternate Address

Emergency Contact: _____ Relation: _____ Phone: _____





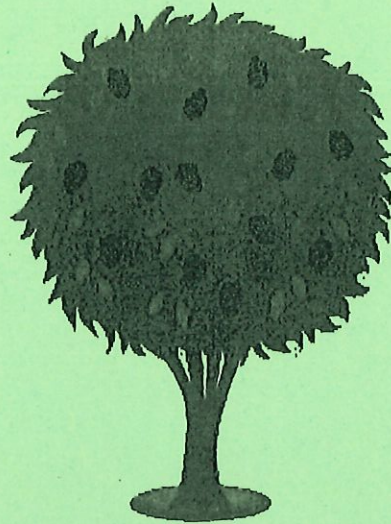
GOLF CART WAIVER AND RELEASE

In consideration for each use of a golf cart (the "Cart") provided by Plantation Lakes Homeowners Association, Inc. ("Plantation Lakes"), the driver of and the passengers in the Cart ("User"), for each of User, User's personal representatives, heirs, next of kin, and assigns (collectively, "User's Releasors"), (1) represents that User is over sixteen (16) years old, has a valid driver's license, and understands how to operate the Cart; (2) agrees that User shall return the Cart after each use in the same condition in which it was received, and shall be liable for any damage to the Cart, persons or property and all costs with respect thereto, including attorneys' fees and collection costs incurred by Plantation Lakes or any other party; (3) to the fullest extent permitted by law, releases, waives and forever discharges and covenants not to sue Plantation Lakes, the owner/developer of the community, any and all management companies for Plantation Lakes, the owner/lessor of the Cart, and their respective officers, directors, principals, members, shareholders, employees, representatives, agents, parents, affiliates, successors or assigns (collectively, the "Released Parties"), from any and all liability to User and User's Releasors for all causes of action, losses, damages, claims, demands or liability of any kind, whether direct or indirect, at law or in equity, known or unknown, suspected or unsuspected, past, present, or future (collectively, the "Claims") which the User or the User's Releasors now have or may hereafter have arising out of each use of the Cart by User, including, without limitation, property damage, personal injury, accidents and death, whether or not caused by the sole or partial negligence of the Released Parties; (4) agrees to indemnify, defend, hold harmless the Released Parties from and against all Claims relating to any damage to the Cart, injury to User or any other person, including death, or damage to any property of User or any other person that arise, directly or indirectly, from User's use, operation or control of the Cart, whether or not caused by the sole or partial negligence of the Released Parties; and (5) acknowledges that use of the Cart involves risk of serious bodily injury, including death, and property damage, and assumes responsibility therefor arising out of or related to each use of the Cart, whether or not caused by the sole or partial negligence of the Released Parties, including, any injuries compounded or increased by negligent rescue operations or procedures of Released Parties. **USER'S ACCEPTANCE AND USE OF THE CART CONSTITUTES USER'S (I) ACKNOWLEDGEMENT THAT USER HAS READ AND FULLY UNDERSTANDS THE FOREGOING TERMS AND HAS NOT RELIED ON ANY ORAL REPRESENTATIONS, STATEMENTS OR INDUCEMENTS OTHER THAN AS SET FORTH HEREIN, AND (II) AN AGREEMENT THAT IF ANY PORTION OF THIS AGREEMENT IS HELD INVALID, THE REMAINING TERMS SHALL CONTINUE IN FULL LEGAL FORCE AND EFFECT. THIS AGREEMENT IS GOVERNED BY THE LAWS OF THE STATE OF DELAWARE.**

User Signature: _____ User Signature: _____ Date: _____

_____ Date: _____





WELCOME TO THE NEW "NORTH SHORE"
AT PLANTATION LAKES

Your new home has been lovingly landscaped with new trees and/or shrubs. Please be kind to these baby plants which need lots of water for the first year of their lives. If it doesn't rain, water once or twice a week for 20 minutes. We recommend using a hose with a sprinkler set to a timer, so you can set it and forget it.



P@RKING PLANTATION LAKES

Town of Millsboro Parking



Plantation Lakes Golf & Country Club falls within town limits. Residents are strongly encouraged to familiarize themselves with town code.

Millsboro's Town Code is available to the the general public for viewing online at:

<https://ecode360.com/MI1671>

Notable Town Highlights

- Parking prohibited within 30 feet of all stop signs.
- Vehicles are prohibited from blocking the sidewalk at any time.

DID YOU KNOW? More than 70% of accidents in Plantation Lakes since 2015 involve parked cars!

Plantation Lakes Homeowners Association Rules & Guidance

Roads in Plantation Lakes will ultimately be turned over to the town, therefore Millsboro's Town Code will apply. Roads not yet turned over, in addition to overflow parking, community center and clubhouse parking lots, are covered under the rules and regulations of the Plantation Lakes Homeowners Association. Please see reverse side for more.

Notable HOA Highlights

- HOA maintained roads will follow suit to the Town of Millsboro's town code.
- Residents are encouraged to use their garages and driveways for parking where possible. Where not possible, designated on street parking and overflow parking must be used. Violators parking outside of designated parking spots will be towed at the owners expense.
- Except where clearly designated, street parking is prohibited.

14 ADDITIONAL OVERFLOW PARKING SPOTS COMING TO THE LANDING.



AN OVERFLOW PARKING LOT WITH 10 SPOTS COMING TO BRUNSWICK LANE

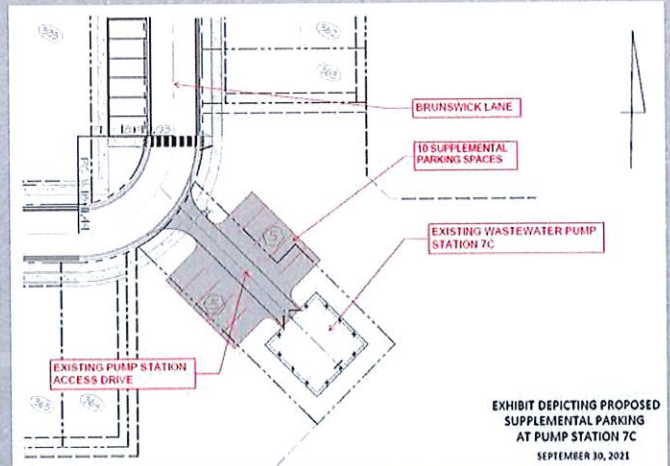


EXHIBIT DEPICTING PROPOSED
SUPPLEMENTAL PARKING
AT PUMP STATION 7C
SEPTEMBER 30, 2021

***SEE REVERSE SIDE FOR MORE INFORMATION**

Plantation Lakes Homeowners Association Rules & Guidance

Declaration - Section 6.07 (Vehicles)

No commercial truck, commercial bus, taxicabs or other commercial vehicle of any kind, boats, trailers, campers, recreational vehicles and/or motor homes shall be parked in any visible location on the property without the prior written approval in accordance with Article V. Commercial vehicles shall be deemed to include cars and vans in styles normally used for private purposes but painted with or carrying commercial advertising, logos, or business names or containing visible commercial materials. No disabled vehicle or vehicle on which current registration plates are not displayed shall be parked on any lot or on any community facilities. The repair or extraordinary maintenance of vehicles shall not be carried out on any lot or on the community facilities. The Association may enforce the provisions of this Section 6.07 by towing any non-complying vehicle.

Summary of Vehicle and Parking Regulations

The parking areas are marked in a manner which permits maximum use with minimum of inconvenience. Except where clearly marked, street parking is strictly prohibited. Anyone found parking improperly will be warned, but repeated infractions will result in the removal of the offending vehicle at the owners expense.

Parking regulations help to ensure that there is an orderly system in place for all who use vehicles when coming to the community. The regulations also ensure that emergency vehicles and equipment have immediate access to all community locations. Voluntary compliance is encouraged; however, individuals who disregard the Homeowners Association parking regulations will receive appropriate sanctions.

Plantation Lakes parking regulations apply to the registrant of a permit and the operator of a vehicle on community grounds. The person to whom the vehicle is registered is responsible for any parking violation(s) whether he or she is operating the vehicle or the vehicle is being used by another person. Any guest(s) infractions will be the responsibility of the hosting resident.

Parking, for the purposes of these regulations, is defined as leaving a vehicle without a driver in attendance regardless of the time period involved. All vehicle and parking regulations are enforced 24 hours a day. The Board of Directors reserves the right to change any community motor vehicle/parking regulation. Plantation Lakes is not liable for damage or theft to any vehicle or personal property.

Summary of Overflow Parking

We encourage residents to use their driveways and garages when possible. When not possible, there are 271 designated off-street parking spots, spread over 36 different overflow parking lots, for use on the East side of the community. The developer, in coordination with the Town of Millsboro, will be installing 10 additional supplemental off-street parking spots on Brunswick Lane. In addition, there will be 14 additional resident & guest overflow parking spots available on the far east side of The Landing's parking lot which will be marked by signs.

The Homeowners Association reserves the right to utilize/eliminate the 14 additional resident and guest overflow parking spots on the far east side of the Landing's parking lot in the event such parking spots are determined to be needed by the Homeowners Association for events or otherwise. In non-emergency situations, the Homeowners Association will provide notice via electronic means. Use of the clubhouse overflow parking is for standard sized vehicles and all vehicles must fit into a single spot. Large vehicles, such as campers, RV's, Uhauls, etc. are prohibited.

PLANTATION LAKES HOA POOL RULES & INFORMATION FOR USE OF THE FACILITIES

This document sets forth the policies and rules for use of the Plantation Lakes Pool facility by HOA Members.

Pool Season: Opening Date – T.B.A.
Closing Date – T.B.A.
Hours: 10:00am - 8:00pm

Pool Rules:

Owners and their guests use the pool facilities at their own risk. The Association, the Board of Directors, the Developer, its agents or assigns, assume no responsibility for any accident or injury in connection with such use or for any loss or damage to personal property.

Administrative Procedures:

Each address will initially receive **two (2) key fobs, and one (1) silicone wristband for each resident family member who permanently resides at said address in Plantation Lakes.**

Access cards will be deactivated by management for homeowners that are delinquent on their assessments or after a hearing where the Board of Directors finds the homeowner in violation of published regulations.

You must keep your key fob from year to year. There is a **\$10.00 replacement cost** fee for any lost, stolen, or erased cards, note: cards can be erased remotely. Silicone wrist bands will be replaced in kind for a snapped wristband. A **fifty (\$50.00) dollar replacement cost is required to replace a lost wristband.** When the Association changes the color of the wristbands, residents need to exchange the old wristband for the new wristbands at the HOA Office. Do not dispose of the old wristbands.

Pool Entry:

- **Pool access for residents and guests has a capacity of 300 visitors at one time. Guests will be allowed, provided the maximum capacity is not exceeded with residents.**

- Guest passes may be purchased from the HOA Office during the week and at the lifeguard registration desk on weekend and holidays. **Guest passes cost \$10 and are good for five (5) visits.** When guests enter the pool, the lifeguard at the registration desk will punch the guest pass and issue a temporary paper wristband, which is good for a one-day visit to the pool. Children under the age of three are not requires to pay a guest fee.

- Entry to the pool will be made through the pool gate located near the basketball court and tot lot playground via your access card. All members in your party will be identified by the appropriate wristbands being worn.
- The Community Center showers, and locker rooms will be open and available for use. Lockers are available for daily storage needs and residents should bring a lock to secure their items. Overnight locker storage is not available.
- Tenants are defined as persons(s) who have an active lease agreement with a Record Owner at Plantation Lakes HOA. A copy of the active lease agreement must be on record with the HOA office and the Record Owner must be in good standing with the Association prior to a key card being released to a tenant.
- Pool Rules and/or hours of operation are subject to modification and/or change by the Board of Directors. Changes to the Pool Rules and Regulations are at the sole discretion of the Board of Directors of Plantation Lakes HOA as per Plantation Lakes HOA Bylaws Article VII Section 1(a).
- Children under the age of six (6) do not require a wristband as they shall be directly supervised by their parent or guardian.

Operational Policies:

1. The pool is open for swimming from **10am to 7:45pm**. The pool will be closed for swimming for the following reasons:

- a. **Thunder or lightning, is in the area.**
- b. **Equipment breaks down.**
- c. **Fecal contamination.**
- d. **Directive from state or other governing body.**
- e. **Other events that management determines the pool needs to close.**

2. Children age 15 and under **MUST** be accompanied by a parent or guardian. **NO EXCEPTIONS.**

3. Children under the age of six (6) **MUST** stay within arm's reach of their parents or guardians at all times while in and around the water. **NO EXCEPTIONS.**

4. Alcohol and glass drink containers are **PROHIBITED**. Beverages may not be placed in or on the side of the pool when swimming or sitting on the side of the pool.

5. **FOOD** items are permitted in the pool area. Food may be consumed at tables inside the pool. Non-alcoholic beverages (water, sports drinks & sodas) may be purchased from the vending machine or brought into the pool area. Residents and Guests are required to clean-up after consuming food and beverage at the pool facility.

6. **No diving is permitted.**

7. The Association requires that children not toilet trained wear a swim diaper covered by tight fitting waterproof pants in the pool. Changing of diapers on the pool deck is **PROHIBITED**. Parents of children who soil and/or otherwise contaminate the pool and cause subsequent closure and clean-up will be responsible and billed for all costs (historically \$100-\$300) associated with such. Repeat offenders may have their pool privileges suspended.

8. Pets are **PROHIBITED** in the pool area except for Disability Assistance Dogs.

9. Smoking/Vaping is **PROHIBITED** inside the Community Center and throughout all swimming pool areas.

10. Radios, CD players, iPods and MP3 players and other musical devices may be played only with earphones. Please be courteous and respectful to your fellow resident pool patrons.

11. Running and/or roughhousing around the pool is **PROHIBITED**.

12. All life vests used must be Coast Guard Certified.

13. No balls, inflatable toys, flotation devices, rafts, pool chairs, etc. are allowed in the pool area at any time. Only noodles will be allowed to be used in the pool at this time.

14. Sports playing of lacrosse, baseball, football and/or basketball is not permitted in the pool area at any time. These types of activities must be done outside the pool facility in the grass park area near the basketball courts.

15. Chairs are strictly **PROHIBITED** from being placed in the Pool.

16. Proper respect and cooperation is due to all Pool Attendants.

17. For the protection of all residents, admission to the pool area may be denied for persons with open lesions, sores, infections, contagious conditions or other perceived infirmities. HOA Management will evaluate any such situation on a case-by-case basis.

18. The Attendant may require any patron to leave the pool area if the rules are not being followed. The Attendant will inform HOA Management of such action.

19. Lap Lanes will be available for swimmers Monday through Friday. Lap lanes will be appropriately designated and marked. There will be no lap swimming Saturday and Sunday.

20. Lap swimming will be allowed during the week from 8:30 a.m. to 10:00 a.m. before the swimming pool opens.

21. In addition to the Rules set forth herein, residents are required to adhere to any additional mandates delineated in the following documents:

- a. Delaware Health & Social Services COVID-19 Guidance: Reopening Phase for Public and Community Swimming Pools (5.22.2020)

b. Governor John Carney's "Delaware's Reopening" (5.15.2020)

c. Supplement and Modifications to Plantation Lakes HOA Pool Rules

Disclaimer of Liability:

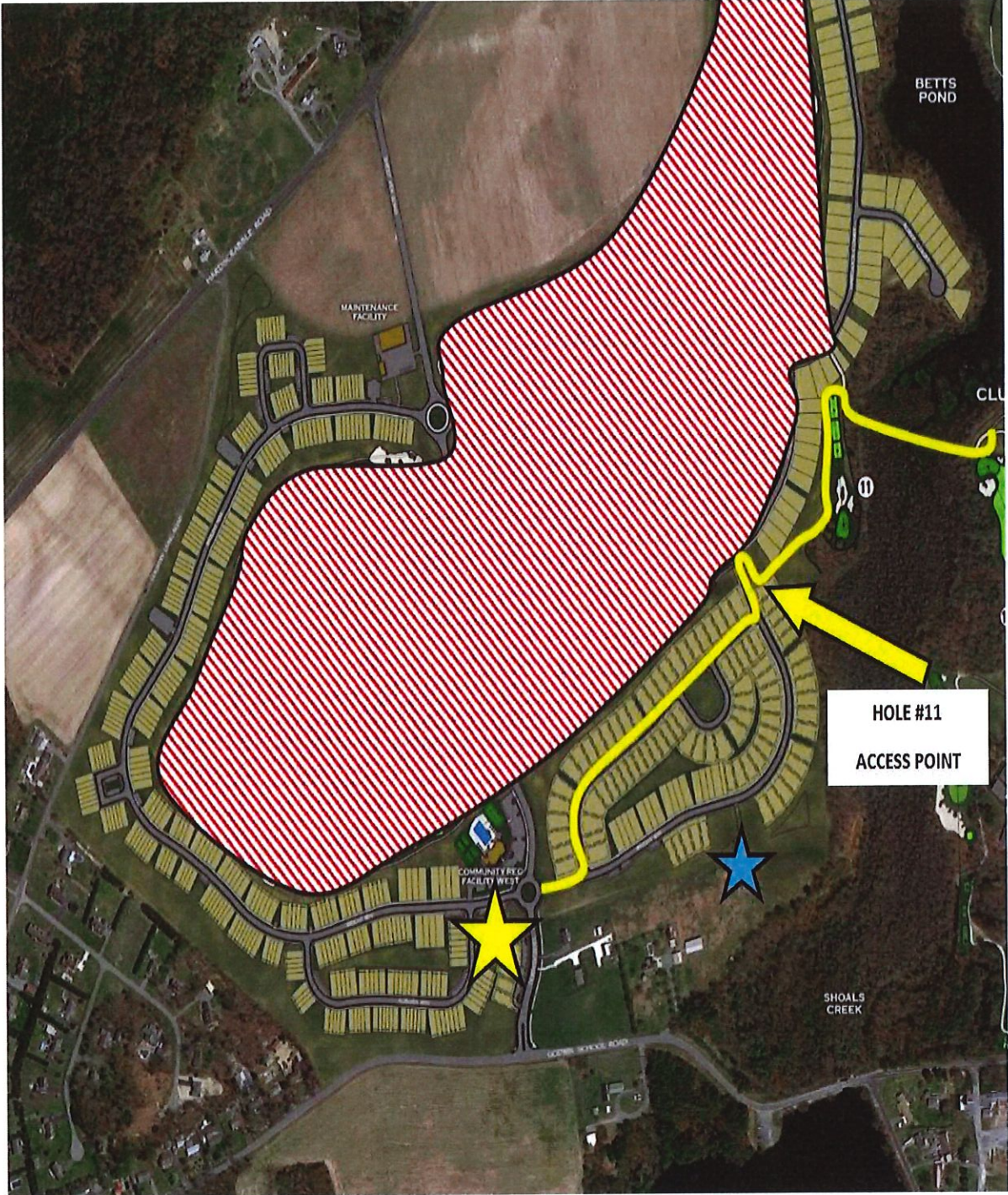
All persons making use of the pool agree to the terms and conditions of the updated Amenity User Agreement.

All persons making use of the Pool and Clubhouse and Guest pass privileges and using any of the Community Recreational Facilities agree to abide by the rules and regulations for use of the facilities. Use of facilities is at the user's sole risk and responsibility.

The Association and the Declarant do not assume responsibility for any occurrence, accident, or injury in connection with such use. No owner shall make any claim against the Declarant and the Board of Directors, the Association, their servants, agents, or employees, for or on account of any loss or damage to life, limb or property sustained as a result or in connection with any such use of any of the recreation or common facilities. Each Owner shall hold the Declarant, the Board of Directors, the Association and Managing Agent harmless from any and all liabilities and any action of any nature by any tenants, guests, invitees or licensee of such Owner growing out of the use of the recreational or common facilities, except where such loss, injury or damage can clearly be provided to have resulted from and been proximately caused by the direct negligence of the Board, the Association or their agents, servants or employees in the operation, care or maintenance of such facilities. Any damage to the building, recreational facilities, or other Community Areas or equipment caused by an Owner or such Owner's guests shall be repaired at the expense of the Owner.

PICTURED BELOW IS AN OVERLAY OF THE WALKING TRAILS ON THE SOUTH SIDE OF BETT'S POND. AS A REMINDER, NO PEDESTRIAN TRAFFIC IS PERMITTED ON THE GOLF COURSE PATHS.





**HOLE #11
ACCESS POINT**

COMMUNITY REC
FACILITY WEST

MAINTENANCE
FACILITY

BETTS
POND

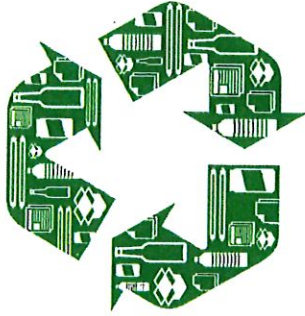
SHOALS
CREEK

PACIFIC HILLS ROAD

SOUTH HILLS ROAD

CLU

2023



WASTE AND RECYCLING COLLECTION CALENDAR

E = Even collection weeks for customers with every other week service
O = Odd collection weeks for customers with every other week service
 1, 2, 3 & 4 = Week number for one or two times per month service
 X & Y = Weeks for two times per month recycling customers

January							
Week	M	T	W	Th	F	Sa	Su
E 4 Y							1
O 1 X	2	3	4	5	6	7	8
E 2 Y	9	10	11	12	13	14	15
O 3 X	16	17	18	19	20	21	22
E 4 Y	23	24	25	26	27	28	29
O	30	31					

February							
Week	M	T	W	Th	F	Sa	Su
O			1	2	3	4	5
E 1 X	6	7	8	9	10	11	12
O 2 Y	13	14	15	16	17	18	19
E 3 X	20	21	22	23	24	25	26
O 4 Y	27	28					

March							
Week	M	T	W	Th	F	Sa	Su
O 4 Y			1	2	3	4	5
E 1 X	6	7	8	9	10	11	12
O 2 Y	13	14	15	16	17	18	19
E 3 X	20	21	22	23	24	25	26
O 4 Y	27	28	29	30	31		

April							
Week	M	T	W	Th	F	Sa	Su
O 4 Y						1	2
E 1 X	3	4	5	6	7	8	9
O 2 Y	10	11	12	13	14	15	16
E 3 X	17	18	19	20	21	22	23
O 4 Y	24	25	26	27	28	29	30

May							
Week	M	T	W	Th	F	Sa	Su
E 1 X	1	2	3	4	5	6	7
O 2 Y	8	9	10	11	12	13	14
E 3 X	15	16	17	18	19	20	21
O 4 Y	22	23	24	25	26	27	28
E	29	30	31				

June							
Week	M	T	W	Th	F	Sa	Su
E			1	2	3	4	
O 1 X	5	6	7	8	9	10	11
E 2 Y	12	13	14	15	16	17	18
O 3 X	19	20	21	22	23	24	25
E 4 Y	26	27	28	29	30		

July							
Week	M	T	W	Th	F	Sa	Su
E 4 Y						1	2
O 1 X	3	4	5	6	7	8	9
E 2 Y	10	11	12	13	14	15	16
O 3 X	17	18	19	20	21	22	23
E 4 Y	24	25	26	27	28	29	30
O	31						

August							
Week	M	T	W	Th	F	Sa	Su
O			1	2	3	4	5
E 1 X	7	8	9	10	11	12	13
O 2 Y	14	15	16	17	18	19	20
E 3 X	21	22	23	24	25	26	27
O 4 Y	28	29	30	31			

September							
Week	M	T	W	Th	F	Sa	Su
O 4 Y						1	2
E 1 X	4	5	6	7	8	9	10
O 2 Y	11	12	13	14	15	16	17
E 3 X	18	19	20	21	22	23	24
O 4 Y	25	26	27	28	29	30	

October							
Week	M	T	W	Th	F	Sa	Su
O 4 Y							1
E 1 X	2	3	4	5	6	7	8
O 2 Y	9	10	11	12	13	14	15
E 3 X	16	17	18	19	20	21	22
O 4 Y	23	24	25	26	27	28	29
E	30	31					

November							
Week	M	T	W	Th	F	Sa	Su
E			1	2	3	4	5
O 1 X	6	7	8	9	10	11	12
E 2 Y	13	14	15	16	17	18	19
O 3 X	20	21	22	23	24	25	26
E 4 Y	27	28	29	30			

December							
Week	M	T	W	Th	F	Sa	Su
E 4 Y						1	2
O 1 X	4	5	6	7	8	9	10
E 2 Y	11	12	13	14	15	16	17
O 3 X	18	19	20	21	22	23	24
E 4 Y	25	26	27	28	29	30	31

HOLIDAY SCHEDULE

- New Year's Day
- Memorial Day
- Independence Day
- Labor Day
- Thanksgiving Day
- Christmas Day

Due to disposal facility closures, trash and recycling may not be picked up on the above holidays. During a holiday week (Monday through Saturday) your trash and recycling may be collected up to one full day earlier or later than your regular service day. Call our office or visit www.wm.com up to three days prior and through the holiday week for your collection schedule.

FEDERAL & STATE REGULATIONS

Special rules govern collection of these items & they may be **prohibited** from being disposed of as **trash**.

ELECTRONICS

- computers
- laptops
- monitors
- televisions

WHITE GOODS

- ★ **freon must be removed**
- air conditioners
- dehumidifiers
- freezers
- refrigerators

SPECIAL, HAZARDOUS & MEDICAL WASTE

- asbestos
- automotive fluids
- batteries—home & car
- paints & paint products
- fluorescent light bulbs & mercury products
- household cleaners
- medicines
- pesticides

For Collection & Disposal Info ☎ 800-633-9096

Get Paperless Billing
 Set Automatic Payments
 Pay Bills Online

MANAGE YOUR ACCOUNT ONLINE
www.wm.com

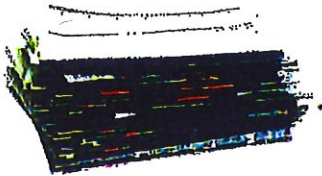
- IMPORTANT!**
- **MAXIMUM WEIGHT**—50lbs per bag for hand pick up service to ensure safety!
 - **RESIDENTIAL CUSTOMERS:** please place trash and/or recycling out **the night before** (or by 6am) your collection day!
 - **CHARGES MAY BE ASSESSED** to send the driver back if trash and recycling are not out or accessible for collection!
 - **VERIFY** your schedule online by registering your account on www.wm.com!

Recycling In Delaware



Recycle these

(Place these materials loose in recycling carts or dumpsters - no bags please)



Newspapers



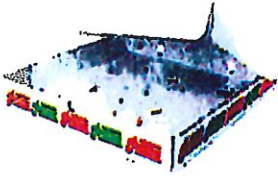
Regular and junk mail/magazines



Paperback books



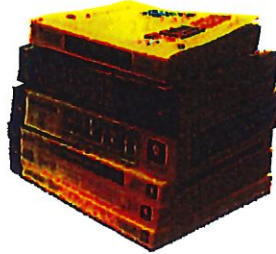
Paper board boxes



Pizza boxes (empty)
(no food residue)



Corrugated cardboard



Telephone books



Office paper/file folders



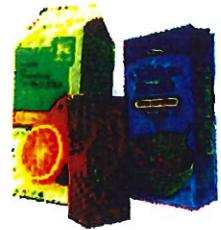
Rigid plastic



Yogurt and butter containers



Plastic bottles/jugs



Cartons



Aluminum and metal cans
(Can lids and clean foil)



Glass bottles/jars
(Remove lids and caps -
recycle separately)

Not Accepted

Keep these items out of your recycling cart or dumpster:

- Any plastic bags
- Styrofoam
- Motor oil containers
- Chemical containers
- Ceramics or dishes
- Scrap metal
- Window glass and mirrors
- Yard waste
- Shredded paper
- Food waste
- Straws
- Clothing and textiles
- Propane tanks
- Diapers
- Paper Cups
- Electronics
- Plastic utensils

PLASTIC GROCERY BAGS

may be returned to stores. These stores shall have a receptacle for recycling plastic bags and may also collect plastic film. All materials must be clean and dry.



Hours of Operation
7:00 a.m. to 5:00 p.m.
M, T, W, Th, F & Sa
(302) 875-3448



PLANTATION LAKES

New Homes Homeowners:

On behalf of everyone at Lennar Homes, congratulations and welcome to North Shores at Plantation Lakes! I hope that you find your new home here at Plantation Lakes everything you imagined and more. Please pardon our dust, dirt and construction crews as we work diligently to finish the homes around you. We are eager to restore the peace and solitude of a living away from a construction zone.

While we are under construction, we would like to ask for your cooperation with a few things.

1. If anything is out of place or causes a disturbance to you outside the norm, please contact us immediately. I.E (disrespectful contractors, trash in your yard, etc)
2. In an effort to provide the same cost value to your future neighbors, please refrain from using the construction dumpsters on site. It's not only unlawful, but this can greatly affect our ability to maintain a clean jobsite and control the costs forwarded to our customers. To help, below are directions to the nearest waste facility.

DSWA Location

Travel Northwest on Godwin School Road, make a LEFT (WEST) on Rt 20 and DSWA is located 8 miles down.



LENNAR
RIGHT HOME. RIGHT NOW.

Dear Plantation Lakes HOA Member,

We are excited to announce that we will be using an **online reservations** system for our pool and fitness center reservations. Below are the **instructions to sign up**.

1. Go to <https://app.salixreservations.com/#!login>
2. Click on "Create new member account"
3. Click on the down arrow to the far right of the red asterisk and choose Resident Member
4. Place cursor in the Facility Code box and type in "plantationlakesresident7" (all lowercase)
5. Place cursor in the Find Club box and type in "Plantation Lakes" and click find
6. Choose and highlight "Plantation Lakes HOA" and click "Next"
7. Fill out your player profile and click "OK"

Here are some helpful user tips for the Salix Reservations system

- Each member will use his/her own username which will be his/her email address, and each member will create his/her own unique password.
- To add family members to your Salix account, go into your profile and click "add friends and family" and fill out their profile and click "ok"
- When you are making a reservation for a family member you will use the "reservation owner" down arrow to select the family member name of the person actually using the amenity for that reservation time
- Please use the calendar (located on upper left corner of page) to find the day in which you would like to make the reservation.
- Once you find the day and the time that are would like to reserve, click on the desired box, and click "sign me up".
- If you would like to look at all of your upcoming reservations, you can click on "my reservations" from the dashboard on the left side of the screen
- If you would like to delete your reservation, you can click on the box to open the reservation, and click the "remove me x" next to your name.
- Members are allowed to make reservations up to 72 hours in advance
- Members are allowed to make 1 reservations per amenity, and per time slot, so as not to monopolize multiple time slots from other members.



Welcome

ICON Management Services Florida, LLC (ICON) has been retained by the Board of Directors to maintain the operations of your community.

On behalf of the Association(s) that your property is attached to, ICON, as a courtesy, will be sending out mailings, invoices and coupon books. To ensure proper delivery to avoid missing important communication and an assessment payment, we ask that you complete the bottom half of this form in full with all contact information. Please note from your closing when the next payment of assessments will be due.

For any questions about your assessments, please email paymentcoupon@theiconteam.com or call The ICON Management Services Corporate Office at 941-747-7261.

On behalf of the ICON Team, we are here to help make your experience in your community as enjoyable as possible, as well as preserving and protecting your investment. **Welcome home!!**

The ICON Accounting Team
