



Town Council  
**Town of Millsboro**

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Mayor Faye Lingo  
Vice Mayor John Thoroughgood  
President Pro Tem Brad Cordrey  
Secretary Jim Kells  
Treasurer Larry Gum  
Councilman Ron O'Neal  
Councilwoman Kimberley Kaan

*Jamie Burk, Town Manager*

Posted on January 30, 2023 at 2:24pm

## **A G E N D A**

Town Council  
Regular Meeting, Public Hearing and Executive Session  
February 6, 2023  
7:00 p.m.

Millsboro Town Center  
322 Wilson Highway

**NOTE: There may be a vote and Council action taken on each and every agenda item set forth herein.**

Call to order

Pledge of allegiance

Richard Buckler Recognition for 40 years of service (Burk)

Public comment (2 minutes limited to agenda items)

Public Hearing:

RESOLUTION PROPOSING TO ANNEX CERTAIN TERRITORY, CONTIGUOUS TO THE PRESENT LIMITS OF THE TOWN OF MILLSBORO, ONE PARCEL THEREOF OWNED BY MILLSBORO TOWNE VILLAGE, L.L.C., IDENTIFIED AS SUSSEX COUNTY TAX MAP AND PARCEL NO. 233-5.00-122.00 (P/O) AND ONE PARCEL THEREOF OWNED BY DMR WETLAND BANKING, LLC, IDENTIFIED AS SUSSEX COUNTY TAX MAP AND PARCEL NO. 233-5.00-123.00 (P/O), TOGETHER CONTAINING 73.45 ACRES, MORE OR LESS, OF TERRITORY PROPOSED TO BE ANNEXED; AND TO AMEND THE ZONING MAP AND ZONING ORDINANCE OF THE TOWN OF MILLSBORO TO INCLUDE SAID TERRITORY IN THE MEDIUM-DENSITY RESIDENTIAL (MR) DISTRICT WITH A RESIDENTIAL PLANNED COMMUNITY (RPC) OVERLAY; AS SET FORTH AND DESCRIBED IN AN APPLICATION SUBMITTED BY MILLSBORO TOWNE CENTER LLC

Secretary's report

Minutes

Treasurer's report

Bank balances

Invoices

Millsboro Fire Company update

Millsboro Art League update

Police Department's report  
Change Order #2 for Police Station

Promotion for two Officers to rank of Patrolman First Class

Water and sewer  
Route 24 sanitary sewer construction replacement award (Kruger)

Mayor's report  
Millsboro Towne Village Annexation of 233-5.00-122.00 (p/o) and 233-5.00-123.00 (p/o)

Millsboro Towne Village Rezoning of 233-5.00-122.00 (p/o) from Medium-Density Residential (MR) to Medium-Density Residential (MR) with a Residential Planned Community (RPC) overlay and Subdivision of 233-5.00-122.00 (consisting of newly annexed property and property to be rezoned) (Niblett)

R.S. Cordrey Farm Subdivision (Niblett)

Plantation Lakes section L final site plan (Kruger)

Plantation Lakes road dedication, Section A (Kruger)

1-33 Associates LLC Annexation Committee Report (of 133-16.00-95.01 and 133-16.00-100.01) (Burk)

Robb Annexation Committee Report (of 133-16.00-136.00) (Burk)

Sussex County Council Annexation Committee Report (of 233-5.00-110.00 (p/o)) (Burk)

Employee Handbook Amendment re: Section 35:2A Take Home Vehicles (Burk)

Art League Lease Renewal (Burk)

129 Laurel Road Conditional Use Application

Chimes Conditional Use Renewal

Acceptance of annual audit report (Hall)

Authorized Signers for Interim Financing (Hall)

Adjustments related to consumer price index and building valuation data changes (Hall)

10072 Iron Pointe Drive Water Meter Fees (Hall)

Supplemental Tax Appeals (Hall)

Recess

Executive session—

Pursuant to 29 Del. C. §10004 (b) (4) the Town Council will be meeting in executive session to hold strategy sessions involving legal advice with respect to potential litigation where an open meeting would have an adverse effect on the Town's litigation position.

Call to order

Business conducted in executive session

Adjournment

*NOTE: (1) This agenda is subject to change. Such changes may include the addition of items that arise at the time of the meeting and/or the deletion of items. In the case of additions related to items that arise prior to the meeting, the change will be posted with as much notice as practicable under the circumstances—but in no case will the notification be provided less than 6 hours prior to the meeting start time—and the associated item will be (a) of an emergency nature and/or (b) unable to reasonably be deferred for handling at a future meeting. (2) One or more of the items listed may not be considered in sequence.*