

Dear Plantation Lakes HOA Member,

We are excited to announce that we will be using an online reservations system for our pool and fitness center reservations. Below are the instructions to sign up.

1. Go to <https://app.salixreservations.com/#!login>
2. Click on "Create new member account"
3. Click on the down arrow to the far right of the red asterisk and choose Resident Member
4. Place cursor in the Facility Code box and type in "plantationlakesresident7" (all lowercase)
5. Place cursor in the Find Club box and type in "Plantation Lakes" and click find
6. Choose and highlight "Plantation Lakes HOA" and click "Next"
7. Fill out your player profile and click "OK"

Here are some helpful user tips for the Salix Reservations system

- Each member will use his/her own username which will be his/her email address, and each member will create his/her own unique password.
- To add family members to your Salix account, go into your profile and click "add friends and family" and fill out their profile and click "ok"
- When you are making a reservation for a family member you will use the "reservation owner" down arrow to select the family member name of the person actually using the amenity for that reservation time
- To make a reservation, go to "Fitness or Pool Reservations" from the dashboard
- Please use the calendar (located on upper left corner of page) to find the day in which you would like to make the reservation.
- Once you find the day and the time that are would like to reserve, click on the desired box, and click "sign me up".
- If you would like to look at all of your upcoming reservations, you can click on "my reservations" from the dashboard on the left side of the screen
- If you would like to delete your reservation, you can click on the box to open the reservation, and click the "remove me x" next to your name.
- Members are allowed to make reservations up to 72 hours in advance
- Members are allowed to make 1 reservations per amenity, and per time slot, so as not to monopolize multiple time slots from other members.
- Swimming pool reservations capacity limit will be 35 persons per 1.5 hour time slot
- Cardio Room reservations capacity limit will be 4 persons per 45 minute time slot
- Weight Room reservations capacity limit will be 2 persons per 45 minute time slot